**Accidents & Incidents Reporting Form**

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| Name: |
| Club:  | Role: |
| Telephone numbers:  | Email address: |
| Address including Eircode: |
| Telephone numbers:  | Email address: |
| Child’s Name: |
| Child’s DOB: | Child’s Gender: |
| Details of Person making Report |
| Telephone numbers:  | Email address: |
| Position within the sport or relationship to the child |
| Parent’s / carer’s name(s): |
| Telephone numbers:  | Email address: |
| Address including Eircode: |
| Have parent’s / carer’s been notify of this accident /incident Yes No |
| Details of Accident/Incident | Date  | Time  |
| Attach separate sheet if required |
| Child’s Account in their own wordsAttach separate sheet if required |
| Action TakenAttach separate sheet if required |
| Reports made to  | Club CCO Y/N | Club DLR Y/N | O.N.A.K.A.I. NCO Y/N |
| Action Agreed |
| Reports made to outside agencies? Y/N | IF YES, provide details |
| External agency ( i.e. Tusla, Garda, Social Services) |
| Telephone numbers:  | Email address: |
| Action agreed: |
| Signature Date  |
| Remember to maintain confidentiality on a need to know basis – only if it will protect the child/young person. Do not discuss this incident with anyone other than those who need to know. |